Becoming an authorised identifier (microchipping)

RSPCA NSW Training Team RTO Code: 70238

What subject do I study?

ACMMIC401 Implant microchip in cats and dogs.

This unit of competency describes the skills and knowledge required to aseptically perform microchip implantation procedures on cats and dogs, with minimum discomfort to the animal, for identification and traceability purposes.

What are the requirements?

You must be employed full-time or part-time with RSPCA NSW in an animal care role. Alternatively, you may be employed full-time or part-time with RSPCA NSW in a role that enables you to have regular, ongoing contact with animals. Your manager must approve your application to study. Please note that not all applications can be accepted. The assessors will review each application and make a decision regarding whether the training request can be accommodated.

You cannot enrol in any accredited training without a Unique Student Identifier (USI) number. This is a federal requirement, so if this number has not been supplied on your enrolment form, you will not be eligible to undertake the training.

Estimated duration of course

The estimated duration of the course is twenty eight (28) weeks. Over these twenty eight (28) weeks students are estimated to have completed a total amount of thirty five (35) hours learning. Students will be required to conduct self-paced online learning. As part of this online learning they will be required to complete an online written assessment, a live video stream practical demonstration and then a practical logbook. In this logbook students are required to complete ten (10) microchips under the supervision of a registered veterinarian within an eighteen (18) week timeframe. Some students may complete this earlier than the allocated eighteen (18) weeks; others may request an extension.

Expected delivery modes

This course is entirely online delivery. Students will have access to a range of online learning materials including but not limited to:

- Online recorded PPT presentations and lectures
- Links to appropriate information sources
- Student Manual
- Video Demonstrations

Students will be expected to complete written assessments online, as well as a live video meeting to demonstrate their ability to chip on a stuffed animal. Students will then be required to complete a practical logbook. It is important to note that students will need to have access to a printer as they will be required to print off some forms and their logbook to complete the course.

Practical logbook assessment arrangements

Part of the assessment of this course will require students to complete a practical logbook. This logbook requires students to microchip a total of ten (10) live dogs and cats (minimum of three (3) dogs, minimum of three (3) cats and then either cats or dogs for the remaining four (4)) under the supervision of a registered veterinarian only. At least one (1) of these cats and (1) of these dogs must be conscious at the time of implantation. A workplace supervisor or vet must also sign off on the students ability to handle animals in this log book.

RSPCA
New South Wales

Supervising veterinarians and animals must be organised by the student prior to enrolling in the course. There is a requirement to prove you have an overseeing vet before course materials will be unlocked. Veterinarians must be currently registered and also currently be an authorised identifier.

What happens next?

Once you have completed your logbook you must make a copy for your own records before sending it to the RSPCA training team for marking. This way, in the event the books are lost in internal mail, you will not have to re do them.

Once the completed activities booklet and logbook have been returned, they will be marked by your assessor. If you have been deemed competent, you will receive a 'Statement of Attainment in ACMMIC401 Implant microchip in cats and dogs'. An application will then be made on your behalf to the Office of Local Government (OLG) for your authorised identifier's number. You cannot microchip until you receive this number. This process can take several weeks. RSPCA NSW are not provided with your authorised identifier's number, so if you do not receive it or you lose it, you will need to contact the OLG.

Entry requirements

Students are required to locate a supervising vet for themselves before enrolling into the course.

- Students must have access to a workplace supervisor or supervising vet to sign off their dog and cat handling ability. Examples of appropriate workplace supervisors include:
  - Manager
  - Supervisor
  - Team Leader
  - Senior Nurse
  - Vet
- Students must have access to the following items
  - Microchips
  - Scanner
  - Stuffed animal replica
  - Antiseptic
  - Microchipping P1A form
  - Sharps Container
  - Internet Access
  - Computer or Phone with Web Cam Capabilities
  - Printer

RSPCA NSW Training Team's obligations

The RSPCA NSW Training Team is responsible for the quality of training and assessment in compliance with the Australian Skills Quality Authority's *Standards for Registered Training Organisations (RTOs) 2015*, and the issuance of AQF certification documentation when a student successfully completes the qualification.

Student rights and obligations

Full details of student rights and details of the RSPCA NSW Training Team's complaints and appeals processes can be found in the RSPCA NSW Training Team's Student Handbook. This handbook can be downloaded from rspcansw. org.au/what-we-do/training. Student obligations can also be found in the Student Handbook.

What happens if I finish working at the RSPCA?

If your employment in an animal care role with RSPCA NSW ceases for any reason, your enrolment in the course will be terminated. The cost of the course for non-staff members is $440.

Disclaimer

Enrolment in this course does not guarantee that a student will successfully complete the course.

Staff

RSPCA
New South Wales